



COMMUNITY ENGAGED
SCHOLARSHIP INSTITUTE

Community Engaged Teaching & Learning (CETL) Course Support Fund Request Form

Course Instructor	
Course Code/Name *Please complete one request form per course.	
Anticipated Start Date	
Anticipated End Date	

Community Contact Information (name, role, organizational affiliation, etc.) *For community-focused courses with no direct partner, provide any information you feel is relevant or leave blank	
Project Title	
Project Description (purpose, main activities, intended academic and/or community impacts)	
Description of Community Partner Involvement (e.g. guest lecture, project meetings, field trip, events, co-creation and/or review of outputs, etc.)	

community. campus.
collaboration.

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IMPROVE LIFE.

Knowledge Mobilization & Expected Outputs (Academic and/or community-oriented outputs, events, and other relevant activities, etc.)	
Detailed Costs *See important notes below	
Total Costs	
Funds Requested Typically awarded at \$500.00 per faculty member per academic year; additional funds up to \$700.00 may be awarded in exceptional circumstances.	

*Eligible costs may include: costs associated with attending community meetings, workshops, events, and/or field trips; relationship-building activities and gatherings; on-the-ground support activities related to community priorities; primary or secondary research for community-identified purposes and/or collaborative knowledge mobilization activities and/or outputs; planning and implementing digital and/or other advocacy campaigns; arts-based and other creative projects; critical reflection activities and assignments; honorariums for in-class guest speakers, and other pieces related to mutually beneficial student learning and community priorities and action.

**Please include details on how you will ensure transfer of requested honourarium, gifts, etc. for community partners.

NOTE: cash honorarium disbursement from the University of Guelph requires community partners to provide address and SIN#